



**APPLICATION FOR EMPLOYMENT**

Thank you for your interest in and application for employment with Little Blessings Daycare & Preschool (LBD). We are a non-profit ministry of Family Worship Center Foursquare Church. We operate as a daycare, preschool, and after-school program to serve and nurture the children in our care and to lead them to the redemption offered thru Jesus Christ their Savior. LBD does not discriminate on the basis of race, color, national origin, sex, physical or mental handicaps as long as they do not interfere with the employee fulfilling the range of his or her job requirements or hinder in any way the learning or affect the safety of children in the care of LBD. Serving in childcare can be challenging. We are open from 6:30am – 6pm and rarely close – even during winter storms and treacherous weather. We depend on you to ensure that students learn while they are under your supervision. We believe our daycare is one of the best in the state and we count on you to help us achieve our mission: “to provide a safe and loving environment for children with quality care and teach them about Jesus’ love and His plan of salvation.”

Today’s Date \_\_\_\_\_ Position Applying For \_\_\_\_\_

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Address \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Date of Birth \_\_\_\_\_

Are you 18 years of age or older?  Yes  No                      Have you worked in childcare before?  Yes  No

Are you a US citizen?  Yes  No                      If no, do you have an alien registration card?  Yes  No

Have you ever been investigated relating to accusations of child abuse or neglect?  Yes  No (If yes, attach a separate paper with a detailed account of the incident(s) including date.)

Have you ever been convicted of a serious misdemeanor or felony crime?  Yes  No (If yes, attach a separate paper detailing the account of the incident(s) including date.)

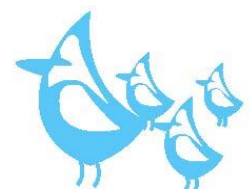
Have you ever been investigated for, or convicted of a crime involving violence to persons or breach of moral conducts (i.e. child abuse, neglect, sex offense, domestic violence, prostitution, narcotic use or possession, etc.):  Yes  No (If yes, attach a separate paper detailing the account of the incident(s) including date.)

Do you have any impairment (physical, mental, or medical) that would interfere with your ability to perform the job for which you are applying?  Yes  No

Do you have a driver’s license?  Yes  No                      Do you have a CDL?  Yes  No

Would you be willing to obtain at the cost of Little Blessings a CDL license to drive a bus / shuttle?  Yes  No

In accordance with Child Care Development Block Grant Reauthorization Act of 2014, we are required to do an in-State and national background screening for all program staff, requiring 2 sets of fingerprints (FBI and DCI), Declaration of Prior Criminal Conviction & Military History, and SD Screening for Reports of Abuse and Neglect. Have you lived in a prior state within the last 5 years?  Yes  No



**AVAILABILITY**

Hours you are available to work: Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Date available to start \_\_\_\_\_

Immediate dates you need off for appointments, scheduled time off:

Desired Position: \_\_\_ Head Teacher | Certification / Degree obtained: \_\_\_\_\_

\_\_\_ Teacher’s Assistant (age 18 and older) \_\_\_ Teacher’s Aide (under 18 years of age) | \_\_\_ Full Time \_\_\_ Part Time

Which age would you prefer to work with? \_\_\_ Infants 0-1 years \_\_\_ Toddlers 1-2 years \_\_\_ Preschool 3-5 years

\_\_\_ School Age K-3<sup>rd</sup> Grade | Expected wage range: \$ \_\_\_\_\_

Have you ever applied to work at Little Blessings Daycare Center before? \_\_\_ Yes \_\_\_ No

Have you ever worked for Little Blessings Daycare Center before? \_\_\_ Yes \_\_\_ No

If yes, indicate approximate date range: \_\_\_\_\_

List any qualifications you have or volunteer experience working with children. \_\_\_\_\_

What is your focus / passion driving your work with children? \_\_\_\_\_

List any talents / abilities that you could use to enhance our program (multi-lingual, musical, theater, sports, artistry, etc)

**EMPLOYMENT HISTORY** Please list your last 3 employers in the last 5 years beginning with the most recent. Include military service / status.

EMPLOYER. NAME DATES OF EMPLOYMENT (month/year) JOB TITLE:

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

EMPLOYER ADDRESS CITY STATE ZIP CODE PHONE NUMBER

STARTING WAGE | ENDING WAGE SUPERVISOR’S NAME REASON FOR LEAVING

DESCRIPTION OF DUTIES AND RESPONSIBILITIES (ATTACH SEPARATE SHEET IF NECESSARY OR INCLUDE IN YOUR RESUME, INCLUDE PROMOTIONS / ADVANCEMENTS AND REASON FOR LEAVING)

EMPLOYER. NAME DATES OF EMPLOYMENT (month/year) JOB TITLE:

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EMPLOYER NAME \_\_\_\_\_ DATES OF EMPLOYMENT (month/year) \_\_\_\_\_ JOB TITLE: \_\_\_\_\_  
 FROM: \_\_\_\_\_ TO: \_\_\_\_\_

EMPLOYER ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

STARTING WAGE | ENDING WAGE | SUPERVISOR'S NAME \_\_\_\_\_ REASON FOR LEAVING \_\_\_\_\_

DESCRIPTION OF DUTIES AND RESPONSIBILITIES (ATTACH SEPARATE SHEET IF NECESSARY OR INCLUDE IN YOUR RESUME, INCLUDE PROMOTIONS / ADVANCEMENTS AND REASON FOR LEAVING)

**REFERENCES** List three employment references (persons), not related to you, whom you have known for at least one year. (If this is your first job, please list personal references including teachers, coaches, volunteer supervisors, etc.) Three references are required and mandated by licensing authorities.

NAME \_\_\_\_\_ CITY/STATE \_\_\_\_\_ PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_ YARS AQUAINTED \_\_\_\_\_

NAME \_\_\_\_\_ CITY/STATE \_\_\_\_\_ PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_ YARS AQUAINTED \_\_\_\_\_

NAME \_\_\_\_\_ CITY/STATE \_\_\_\_\_ PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_ YARS AQUAINTED \_\_\_\_\_

**EDUCATION / PROFESSIONAL DEVELOPMENT / PERSONAL DEVELOPMENT** High School, Vocational School, University, and Other Education

HIGHEST LEVEL OF EDUCATION ATTAINED \_\_\_\_\_ MAJOR FIELD OF STUDY \_\_\_\_\_ LAST YEAR COMPLETED \_\_\_\_\_ GRADUATED \_\_\_\_\_  
 1 2 3 4 \_\_\_\_\_ YES NO

SCHOOL NAME \_\_\_\_\_ CITY / STATE \_\_\_\_\_

SECOND HIGHEST LEVEL OF EDUCATION ATTAINED \_\_\_\_\_ MAJOR FIELD OF STUDY \_\_\_\_\_ LAST YEAR COMPLETED \_\_\_\_\_ GRADUATED \_\_\_\_\_  
 1 2 3 4 \_\_\_\_\_ YES NO

SCHOOL NAME \_\_\_\_\_ CITY / STATE \_\_\_\_\_

OTHER EDUCATION OR ONGOING EDUCATION YOU PARTICIPATE IN \_\_\_\_\_

